

Bylaws

LUNAR - the Livermore Unit of the National Association of Rocketry

by-laws \`bi-,loz\ n [ME *bilawe*, prob. fr. (assumed) ON *bylög*, fr. ON *byr* town + *lög* law] : rules adopted by an organization chiefly for the government of its members and the regulation of its affairs

Bylaws last amended: July 18, 2007

Article 1. Name

The name of this organization shall be LUNAR (the Livermore Unit of the National Association of Rocketry).

Article 2. Purpose

It shall be the purpose of this Section to

- (a) aid and abet the aims and purpose of the NAR in the TriValley region of Alameda County, California,
 - (b) to supply a safe, educational and legal means of furthering the hobby of model rocketry in accordance with the NAR Standards and Regulations,
 - (c) to aid and encourage the development of all club members' knowledge and expertise in the area of model rocketry, from basic to advanced technical skills, through educational meetings including guest lecturers, supervised construction meetings and launches and
 - (d) to engage in other scientific, educational, or related activities as the NAR, the Section, or the Section Board of Directors may from time to time deem necessary or desirable in connection with the foregoing.
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Article 3. Membership

Individual NAR membership is strongly encouraged but not required. A minimum of five persons with individual senior NAR membership and NAR member insurance are required in order for the club to become a sanctioned NAR Section.

Membership categories shall be:

- a) Youth Membership; Seventeen (17) years of age and under
- b) Adult Membership; Eighteen years of age and older

Membership in category (a) above requires that an adult parent or legal guardian also be an active Section member and sign a parental permission form. All Youth members must be accompanied by an Adult member at all meetings and launches.

Article 4. Dues

Dues shall be paid on a yearly basis, payable in advance. The membership year shall run from June 1 through May 31. These section dues are separate and distinct from any national dues paid to NAR. Individuals NAR membership is strongly encouraged but not required.

Membership dues will be set by vote of the Board of Directors at a Section Meeting.

Contributing Membership Plan: Dues income shall be supplemented by a special prefix of "Contributing" for each of the membership categories (as in "Contributing Adult Member").

Dues income shall be supplemented by a charge for flight cards. The schedule of flight card fees will be set by a vote of the Board of Directors at a Section Meeting. Charges for flight cards may be waived by a club officer for a number of situations, including for outreach groups and members who have volunteered for various jobs at Section events.

All dues moneys shall be kept in a General Fund by the Treasurer and shall be paid out by him only on order of the Section Board of Directors. Special assessments may be levied by a majority vote of the members present and voting at any Section Meeting.

Article 5. Meetings

An annual Section meeting (open to all Section business) shall be held during the first quarter of the calendar year. Additional Section meetings shall be held throughout the year as needs and interest require.

All Section meetings at which officers or members of the Board of Directors will be elected, the Bylaws amended, membership dues or flight card fees changed, or any special assessment levied, require a five day notice to the membership in a form deemed appropriate by the Board of Directors.

Section launches will be held on dates determined at an annual planning meeting held towards the end of the preceding year. The planning meeting shall be held early enough to allow for the timely processing of documents with the launch site land owner and the FAA so as to not delay the start of the following year's launches. A Section launch is not considered a Section meeting.

A quorum of the Section membership must be present in order to hold an official meeting of the Section. A quorum shall consist of five members of the Section.

Article 6. Board of Directors

The Board of Directors of this section shall consist of the five officers and two members at large all of whom shall be members of the Section and the NAR.

Article 7. Officers

The officers of this section shall consist of a President, a Vice President, a Secretary, a Treasurer, and a Past President, all of whom shall be members of the Section and the NAR.

Article 8. Elections

Elections of officers (except Past President) and members of the Board of Directors shall take place at the annual Section meeting. All officers and members of the Board of Directors shall serve a term of one year. Vacancies in offices and on the Board of Directors shall be filled by nomination and election of a Section member to serve the remaining term of office and shall take place at the Section meeting at which the vacancy is announced. Nominations for all elections shall be made from the floor, and the candidate having the largest number of votes shall be elected.

When a President is succeeded, he assumes the office of Past President. If the office of Past President becomes vacant, only former Presidents or Vice Presidents are eligible to fill the office.

Article 9. Committees

There shall be three standing committees of the Section, plus such additional committees as the Board of Directors may from time to time deem necessary or desirable.

The Standing Committees are as follows:

(a) The Operations Committee shall be in charge of the Section's model rocket range and launch equipment, shall monitor the experimental technical activities of the Section members, and shall act as Safety Inspectors. This Committee shall also be in charge of all arrangements for contests and shall monitor all national record attempts by Section members. The Chairman of this committee shall be a Senior Member of the NAR in good standing and shall act as Range Safety and Control Officer under the NAR Official Standards and Regulations.

(b) The Activities Committee shall be in charge of making all arrangements for all Section meetings, for conducting membership campaigns, and carrying on public relations.

(c) The Education Committee shall be in charge of educating all Section members in the safe and proper procedures of the hobby of model rocketry. This Committee shall be in charge of making all arrangements for presentations or demonstrations at Section meetings by guest lecturers.

(d) The Section President shall be an ex-officio member of all committees.

Article 10. Amendments

These Bylaws may be amended by a two-thirds vote of those youth and adult Section members present and voting at any official meeting of the Section, providing notice of the pending amendment has been given to the membership at least five days in advance of the meeting in a form deemed appropriate by the Board of Directors. Youth members (age eleven and under) may not vote to amend these Bylaws.

Please send your comments to: [webmaster](#).

Information date: July 18, 2007 crs